

Sacred Heart School  
Parent / Teacher Organization (PTO)

Meeting Minutes of January 6, 2010

Time: 6:00 PM - 7:50 PM

Recorded by PTO Secretary: Susan Grilo

In attendance: Buffy Accinno, Terry Carvalho, Alicia Flowers, Natalie Cabral, Susan Grilo, Suzanne Anastacio, Caroline Vierra, Sandra Medina, Susana Silva, Behiye Oldro, Tammy Paccotti, Rita Vargas, Sharon Chalmers, Juve Amaral, Dove Furtado

---

Terry Carvalho, PTO President, opened the meeting and addressed the following old business and new agenda items:

Old Business:

- Santa Shop -
  - This year's annual Santa Shop was a "big" success. The children and teachers commented on the great selection of gift items that were available this year. A special thank you and appreciation was extended to Buffy Accinno, Chairperson, for the event.
  
- Christmas Luncheon -
  - All in attendance at the meeting commented that the luncheon was superb. There was plenty of food (i.e. ham and roast beef) for the children which even allowed students to have seconds, if desired.
  - A special "thank you" was extended to our First Grade parent, Mary Ellen Hatch, who graciously, along with the students at East Providence High School, volunteered to prepare and cook the food for our students.

New Business / Upcoming Events:

- PTO Funds -
  - Terry Carvalho, PTO President, relayed the current status of any remaining money left in the PTO Treasury Fund at the end of the school-year. Father Peter has indicated that any remaining funds will be transferred from the PTO fund back into the school fund and will be used in accordance with school needs as spent accordingly to items needed for the school and students.
  - Various discussions were made as to the distribution of the funds, seeing that the monies in PTO Treasury Fund were derived solely from PTO fundraising events.

The PTO committee members felt strongly that they should have a review process and voting capabilities as to the distribution of the funds.

- Various suggestions were made:
  - Assess and review the teachers' "Wish List"
  - Provide funding for updating the school kitchen (i.e. purchase a new larger refrigerator/freezer, countertops, cabinets)
  - Scholarship fund for Eighth Grade SHS Students' continuing their catholic education
    - A Committee from the PTO would be formed to establish and review applicants and determine criteria (i.e. essay)

January, 2010

➤ Open House -

- January 31, 2010 from 12:00 PM - 4:00 PM
- Flyers and advertisements will be distributed to students and throughout the community beginning in January.
- The school band will be playing downstairs in the school cafeteria during the Open House.
- In addition, anyone wishing to volunteer to donate or bake a food item (e.g. cookies, brownies, drinks) for the Open House would be greatly appreciated.

February, 2010

➤ Catholic School Week -

- February 1, 2010 through February 6, 2010 is scheduled. This year's Catholic School Week theme will be "Dividends for Life" - - Faith, Knowledge, Discipline, and Morals. All student activities for the week are currently being finalized by the Committee will be reviewed and approved by Sister Nancy.

➤ Winter Festival -

- February 6, 2010 to conclude "Catholic School Week"
- Event Chairperson - Sandy Medina
- Time: 5:00 PM till ?
- Location: School Cafeteria
- Potluck dinner - Parents and teachers will be asked to bring a food dish or dessert.
- The PTO will supply all beverages (soft drinks and waters) and paper supplies.
- As always, volunteers will be needed to assist with set-up and clean-up.

### School Raffle -

- SHS received an NFL signed football by two New England Patriot players' (#83 Wes Welker and #31 Brandon Meriweather).
  - \$25.00 gift card to MRT Jewelers and
  - \$50.00 gift card to Bling Eye Wear
- Raffle tickets will be sold throughout mid-January through February 6, 2010.
- Tickets will be \$3.00 each or a book of (6 tickets) for \$15.00
- All proceed to benefit SHS School
- The drawing to be held at the Family Winter Festival - February 6, 2010

### March, 2010

#### ➤ Scholastic Book Fair -

- March 29<sup>th</sup>, March 30<sup>th</sup>, March 31<sup>st</sup> and April 1<sup>st</sup>
- A mention was made that unless a Chairperson and a 3-person Committee will be needed to coordinate and set-up during the 3-day event.
- It is imperative that a volunteer Chairperson is assigned or the Book Fair will have to be canceled.

#### ➤ Providence Bruins Game Night -

- March 12, 2010 - Game time is 7:05 PM against Scranton
- Ticket prices are \$12.00 per person (students and parents)
- Event Chairperson: Susan Grilo
- Each student will receive a P-Bruins hat. In addition, this game is also a game promotional T-shirt night. The first 2,000 children into the game will receive a free St. Patrick's T-Shirt. This does not guarantee that each Sacred Heart School student will receive one. This is based upon availability.
- Flyers will be posted after the holidays in the school.

### April/May, 2010

#### ➤ Cinderella Ball -

- May 7, 2010
- Location - TBD
- Event Chairperson: Dove Furtado
- More information will be forthcoming as further details are decided upon.

➤ Mother/Son Event -

- Natalie Cabral shared some information received from the Pawtucket Red Sox as to the options available to hold the event at the ball field.
- Either a private party under the big tent or box seats was presented with various pricing.
- Given the price options between the tent and box seats, the group unanimously voted for the box seats. Thus allowing the group to remain together and still have the availability to purchase their own food and drinks.
- Tentative dates were selected - two home games were chosen May 15, 2010 or May 16, 2010
- Box Seat Pricing was estimated to be approximately \$9.50 per ticket.
- The event would take place rain or shine.
- Event Chairperson - Natalie Cabral, along with Terry Carvalho as Co-Chair, have volunteered to coordinate this year's event.
- At the next scheduled meeting, February 3, 2010, more information/ and exact details will be released.

The next regularly scheduled meeting will be held on Wednesday, February 3, 2010 at 6:00 PM. Reminder meeting notices are posted on the monthly school calendar, as well as on the School Bulletin Board.

Please remit any questions and/or upcoming agenda suggestions to either Terry Carvalho at [sacredheartepri@hotmail.com](mailto:sacredheartepri@hotmail.com) or Susan Grilo at [sue.grilo@gmail.com](mailto:sue.grilo@gmail.com).